



Al Huda Academy

5104 Revere Road,
Durham, NC 27713
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www.alhudaacademy.net



Elementary Education Teacher

To plan, organize and implement an appropriate instructional program in a Muslim environment that guides students to develop and fulfill their academic potential through Quran and Sunnah.

Job Description:

- Plan, prepare and deliver instructional activities that facilitate learning from an Islamic point of view
- Develop daily lesson plans with Islamic integration
- Organize classroom for learning
- Ability to vary instruction to meet the needs of all students
- Observe and evaluate student's performance and development
- Assign and grade class work, homework, tests, projects and assignments
- Provide appropriate feedback on all assignments
- Maintain awareness of individual student performance
- Maintain a portfolio of student's progress and development
- Prepare required reports on students (progress reports, report cards, referrals)
- Effective manager of student behavior
- Maintain discipline in accordance with the rules and disciplinary systems of the school
- Apply appropriate disciplinary measures where necessary
- Ability to avail yourself to address student support, counseling students with academic challenges and provide student encouragement
- Participate in extracurricular activities such as social activities, spiritual conferences, staff development, parent meetings
- Communicate effectively with teachers, students and parents

Education and Experience:

- Bachelor's degree or higher from an accredited institution (*preferably in Education*)
- Relevant teaching experience
- Knowledge of relevant technology

Desired Attributes:

- Problem solver
- Organizer and planner
- Critical thinker
- Sense of humor
- Flexible and adaptable
- Self-motivated
- Energetic
- Effective communication (written/verbal)